

OPENING RISK ASSESSMENT CHECKLIST



Date: _____

Time Completed: _____

Completed By: _____

Signature: _____



1. INDOOR ENVIRONMENT

Yes No

- | | | |
|--|--------------------------|--------------------------|
| ☐ Floors are clean, dry and free from hazards | ☐ | ☐ |
| ☐ All rooms are tidy and clutter-free | ☐ | ☐ |
| ☐ Furniture is safe, stable and in good condition | ☐ | ☐ |
| ☐ Windows are secure and in good working order | ☐ | ☐ |
| ☐ Doors are secure and open/close properly | ☐ | ☐ |
| ☐ Adequate lighting in all areas | ☐ | ☐ |
| ☐ Heating / ventilation working properly | ☐ | ☐ |
| ☐ Mats / rugs are flat and secure | ☐ | ☐ |
| ☐ Electrical sockets are safely covered | ☐ | ☐ |



2. OUTDOOR AREAS

Yes No

- | | | |
|---|--------------------------|--------------------------|
| ☐ Outdoor area is clean and free from litter | ☐ | ☐ |
| ☐ Play equipment is safe and undamaged | ☐ | ☐ |
| ☐ Surfaces are safe and free from hazards | ☐ | ☐ |
| ☐ Gates and fences are secure | ☐ | ☐ |
| ☐ Plants are safe and non-toxic | ☐ | ☐ |
| ☐ Sunshades / canopies are secure | ☐ | ☐ |
| ☐ Outdoor toys are clean and in good condition | ☐ | ☐ |



3. TOYS & EQUIPMENT

Yes No

- | | | |
|--|--------------------------|--------------------------|
| ☐ Toys are clean | ☐ | ☐ |
| ☐ Toys are in good condition (no damage) | ☐ | ☐ |
| ☐ Resources are age-appropriate and safe | ☐ | ☐ |
| ☐ Soft toys are clean and in good condition | ☐ | ☐ |
| ☐ Cots / mattresses are clean and safe | ☐ | ☐ |
| ☐ Highchairs are clean and secure | ☐ | ☐ |



4. HEALTH & HYGIENE

Yes No

- | | | |
|---|--------------------------|--------------------------|
| ☐ Handwashing stations are clean and stocked | ☐ | ☐ |
| ☐ Toilets and changing areas are clean | ☐ | ☐ |
| ☐ Soap, paper towels and tissues available | ☐ | ☐ |
| ☐ Nappy bins are clean and lined | ☐ | ☐ |
| ☐ Cleaning supplies are stored safely | ☐ | ☐ |
| ☐ First aid kit is complete and accessible | ☐ | ☐ |
| ☐ Surface areas are clean and sanitised | ☐ | ☐ |



5. KITCHEN & FOOD PREP AREAS

Yes No

- | | | |
|---|--------------------------|--------------------------|
| ☐ Kitchen is clean and hygienic | ☐ | ☐ |
| ☐ Fridge temperature is within safe range | ☐ | ☐ |
| ☐ Food storage areas are tidy and organised | ☐ | ☐ |
| ☐ Allergens are stored and labelled securely | ☐ | ☐ |
| ☐ Work surfaces are clean | ☐ | ☐ |
| ☐ Dishwasher / sink area is clean | ☐ | ☐ |



6. SAFETY & SECURITY

Yes No

- | | | |
|--|--------------------------|--------------------------|
| ☐ Fire exits are clear and accessible | ☐ | ☐ |
| ☐ Fire extinguishers are in place and checked | ☐ | ☐ |
| ☐ Smoke alarms are working | ☐ | ☐ |
| ☐ Emergency procedures are in place | ☐ | ☐ |
| ☐ Visitor sign-in system is ready | ☐ | ☐ |
| ☐ CCTV / security system is operational (if applicable) | ☐ | ☐ |



7. ADDITIONAL NOTES



OPENING CHECK COMPLETE

I confirm that the nursery has been checked and is safe and ready for children.

Signature: _____ Date: _____

